



## Bring Your Own Device (BYOD) Readiness Checklist

Families are invited to use this checklist to ensure the device they may purchase or would like to use meets the minimum specification required of Findon Primary School. We encourage families if purchasing through a third party to provide them with this list in order to make a proper selection.

All students must have their computers registered for configuration by using the link at the bottom of the page as soon as possible.

Feel free to use this link as an example of device types that can be purchased or used:

<https://findon.orderportal.com.au/>

DEVICE READINESS CHECKLIST		
My device of choice meets or exceeds all the minimum specifications:		
<u>Windows PCs (Less than 3y/o)</u>	<u>Chromebooks (Less than 3y/o)</u>	<u>MacBooks (2020 or newer)</u>
<input type="checkbox"/> Windows 10 or 11	<input type="checkbox"/> Chrome OS	<input type="checkbox"/> macOS Sonoma (14.0)
<input type="checkbox"/> Intel Celeron or equivalent	<input type="checkbox"/> Intel Celeron or equivalent	<input type="checkbox"/> 128GB SSD
<input type="checkbox"/> 128GB SSD	<input type="checkbox"/> 32GB Storage	<input type="checkbox"/> 4GB RAM
<input type="checkbox"/> 4GB RAM	<input type="checkbox"/> 4GB RAM	<u>iPads (Less than 4y/o)</u>
<input type="checkbox"/> 11" Screen	<input type="checkbox"/> 11" Screen	<input type="checkbox"/> iPadOS 17.0
<input type="checkbox"/> 8 Hour Battery	<input type="checkbox"/> 8 Hour Battery	<input type="checkbox"/> Less than 4 Years Old
<input type="checkbox"/> Physical Keyboard	<input type="checkbox"/> Physical Keyboard	<input type="checkbox"/> Physical Keyboard ( <b>Recommended</b> )
<input type="checkbox"/> <b>I can log in to the device and see the desktop/home screen</b> <input type="checkbox"/> <b>I know the Password/PIN to the device</b> <input type="checkbox"/> <b>My important documents or personal data has been backed-up</b> In the case where you are using an existing computer (not brand-new), ensure that any personal data is backed-up before handing in to IT office for configuration. <input type="checkbox"/> <b>Removed any existing anti-virus tools or firewall programs</b> In the case where you are using an existing computer (not brand-new), ensure that any personal data is backed-up before handing in to IT office for configuration. <input type="checkbox"/> <b>Ensure any existing antivirus/firewall software is removed to ensure a problem free setup experience</b>		
<b><u>Register your device online for configuration</u></b> <a href="https://forms.gle/M63pWQbkDnqz4ewJ9">https://forms.gle/M63pWQbkDnqz4ewJ9</a>		

If the above information raises any questions, please feel free to contact the school on 9404 1362 or [findon.ps@education.vic.gov.au](mailto:findon.ps@education.vic.gov.au).



## Bring Your Own Device (BYOD) Support Agreement

The following terms and conditions must be agreed to by the student and parents/caregivers before a BYO device can be supported by Tech Support staff at Findon Primary School.

- Findon Primary School's Tech Support services will only support school approved/based software that is loaded onto the students selected device (Windows PCs, Apple MacBooks, iPads and Google Chromebooks).
- Other devices such as Android Tablets, Smartphones, and other single function devices are not supported.
- Hardware issues can be reported to Findon Primary School's Tech Support, although we will only assist students in assessing and logging valid warranty calls and/or arranging on-site visits if the device was purchased through LWT (Learning With Technologies). We won't be held liable for incorrect advice relating to your device. Always seek the device vendors support services or documentation for actions to take when assessing hardware issues.
- Findon Primary School cannot help with claiming warranty support for devices that do not have an active warranty agreement available from the vendor or supplier.
- Issues that are not considered as warranty; for example, insurance claims or parts orders must be organised by the student/parent. We can assist with any information required to help process or resolve such issues.
- Findon Primary School can provide a workspace on-site, if a parts order or insurance claim requires a vendor supplied service representative to install or service a device on-site.
- Findon Primary School can be used as a point of reference/contact for any work orders arranged by students or parents during business hours. Please contact us before-hand to plan arrangements.
- Findon Primary School will take no responsibility for hardware, software or personal data damage/loss caused on a student owned device.
- All student owned devices require a support agreement to be signed and returned to the school before our Tech Support staff can begin supporting the device(s).
- This agreement is valid from the date this document has been signed or until a revised agreement is signed.
- All school licensed software must be removed when a student leaves Findon Primary School. Network policies and restrictions must be removed upon exit or when a device is replaced.
- Students can only have one device selected for use at Findon Primary School. If the device is to be replaced, Findon Primary School's software and settings must be removed from the old device first. This process also applies to students leaving Findon Primary School.
- Findon Primary School is not liable for copyright or pirated software found on a BYO device. All software used must comply with the software vendor's license agreement.
- Students agree to allow Findon Primary School's Tech Support to manage aspects of their registered BYO device; this is to maintain security policy compliance, support installed software applications and network services.

**I have read the above Support Agreement and agree to the terms.**

<b>Parent/Caregivers Name:</b>		<b>Date:</b>	/	/
<b>Parent/Caregivers Signature:</b>	<hr/>			